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1 September 2011

CORPORATE OVERVIEW AND SCRUTINY COMMITTEE
COUNCIL YEAR 2011/12

MEMBERS UPDATE
SEPTEMBER 2011 – ISSUE 2

The content of this **MEMBERS UPDATE** covers all Service Divisions.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the Article.

If a Member wants to place an Update Item on the Corporate O&S Committee Agenda in connection with any Article in this Update, please complete the attached Members Update Pro-Forma (Appendix A) and return it to Member Services, 52 Derby Street, by **12 noon on Friday 9 September 2011.**

The press are asked to contact the Public Relations Manager for further information on this Update.

MEMBERS ITEMS/COUNCILLOR CALL FOR ACTION

If a Member wants to place an item on the Corporate O&S Committee Agenda, please complete the attached Members Item/Councillor Call for Action Pro-Forma (Appendix B) and return it to Member Services, 52 Derby Street, by **12 noon on Friday 9 September 2011.**

**CORPORATE OVERVIEW AND SCRUTINY COMMITTEE
MEMBERS UPDATE**

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We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

*For further information, please contact:-
Julia Brown on 01695 585024
or email julia.brown@westlancs.gov.uk*



Member request to place an Update Item on the Corporate O&S Committee Agenda

This form must be received by Member Services, 52 Derby Street, Ormskirk before 12 noon on Friday 9 September 2011.

Any forms sent by fax should be sent to 01695 585082.

Members Update Issue: 2

Corporate Overview and Scrutiny Committee: 22 September 2011

Councillor:	
Article No:	
Subject:	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

Please advise Member Services on 01695 585016 if at any time you wish to withdraw this item following receipt of further information or e-mail member.services@westlancs.gov.uk

What are your reasons for requesting the item:
What outcome would you wish to see following discussion of the item?

FOR MEMBER SERVICES USE ONLY

Received by:	Date of Committee:
Date: Time:	Divisional Manager informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed: <input type="checkbox"/>



Member Item/Councillor Call for Action Request – Corporate O&S Committee Agenda

Meeting: 22 September 2011

This form must be received by Member Services, 52 Derby Street, Ormskirk before 12 noon on Friday 9 September 2011.

Any forms sent by fax should be sent to 01695 585082.

Please advise Member Services on 01695 585016 if at any time you wish to withdraw this item following receipt of further information or e-mail member.services@westlancs.gov.uk

Councillor:	(name of member requesting the item)
Subject:	
<p>1. What are your reasons for requesting the item:</p>	
<p>2. What outcome would you wish to see following discussion of the item?</p>	

